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| **Sales Receipt**  | **Payment Date:**  |  |
| **Receipt #:**  |  |
|  |  |  |
| **From:**  |  | **Sold To:**  |
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|  |  |  |  |
| **Description** | **Quantity** | **Unit Price** | **Total** |
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|  |  |  |  |
| Tax Rate: |  | Subtotal:  |  |
| Amount Paid: |  | Tax: |  |
| Payment Method:  |  | **Total Amount Due:** |  |
| *Thank you for your business!* |