

# Sales Receipt

Payment Date: \_\_\_\_\_

Receipt #: \_\_\_\_\_

From: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sold To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Description	Quantity	Unit Price	Total

Tax Rate: \_\_\_\_\_

Subtotal: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

Tax: \_\_\_\_\_

Payment Method: \_\_\_\_\_

Total Amount Due: \_\_\_\_\_

Thank you for your business!