|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | | **Time and Materials Invoice** | |  | | | | | | | Date: | | | |  | |  |
| Invoice #: | | | |  | |  |
|  | | | | | | | | | | | | |
| **From:** | |  | **Bill To:** | | | |  | **Totals** | | |  | |
| [Name/Company Name] | |  | [Client's Name/Company Name] | | | |  | Material: | | | | |
| [Address Line 1] | |  | [Address Line 1] | | | |  | Labor: | | | | |
| [Address Line 2] | |  | [Address Line 2] | | | |  | **Invoice Total:** | | | | |
| [City], [State], [Zip Code] | |  | [City], [State], [Zip Code] | | | |  |  | | | | |
| [Phone] | |  | [Phone] | | | |  |  | | | | |
|  | | | | | | | | | | | | |
| Material Description | | | Quantity | | Cost Per Item | Total | | | Notes | | | |
|  | | |  | |  |  | | |  | | | |
|  | | |  | |  |  | | |  | | | |
|  | | |  | |  |  | | |  | | | |
|  | | |  | |  |  | | |  | | | |
|  | | |  | |  |  | | |  | | | |
|  | | |  | | *Materials Total:* |  | | |  | | | |
|  | | |  | |  |  | | |  | | | |
| Labor Description | | | Hours | | Rate/Hour | Total | | | Notes | | | |
|  | | |  | |  |  | | |  | | | |
|  | | |  | |  |  | | |  | | | |
|  | | |  | |  |  | | |  | | | |
|  | | |  | |  |  | | |  | | | |
|  | | |  | |  |  | | |  | | | |
| *Tax Rate:* |  | | |  | *Labor Total:* |  | | |  | | | |
| Total Tax: |  | | |  | Subtotal: |  | | |  | | | |
| Payment Terms: |  | | |  | **Invoice Total:** |  | | |  | | | |

[](https://www.generalblue.com/)